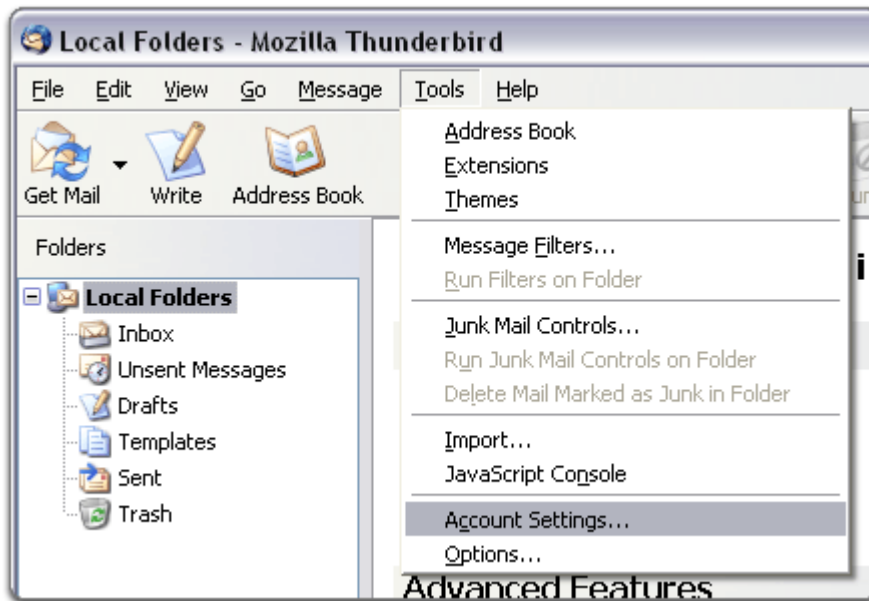


Setting Up Your E-mail in Mozilla Thunderbird

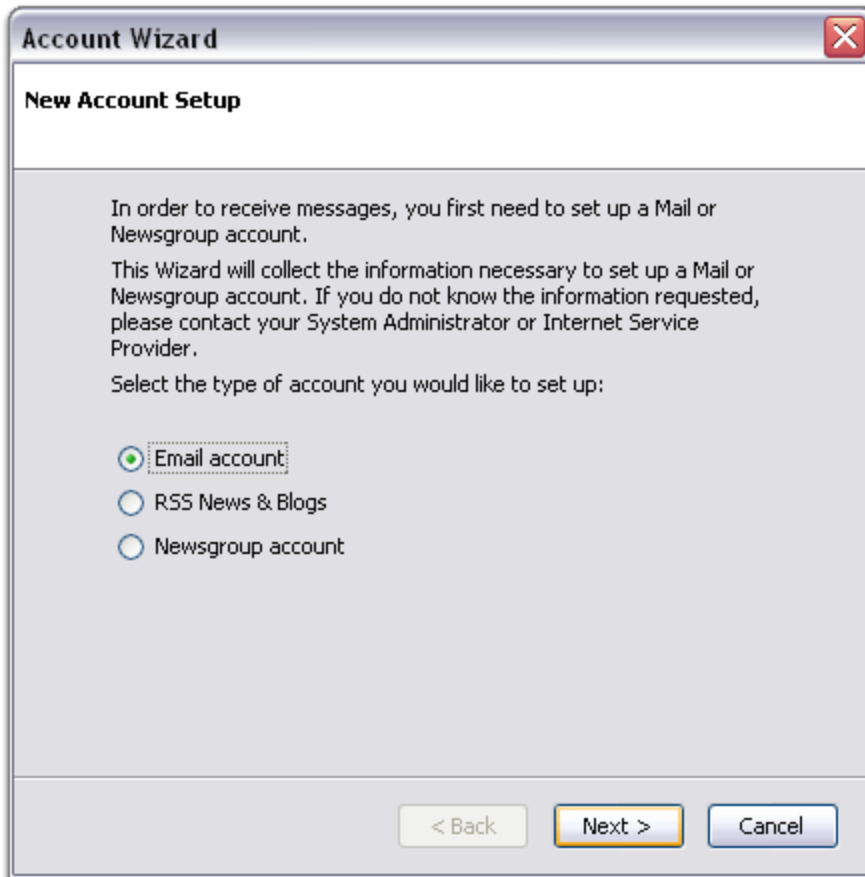
This tutorial will help you set up the Mozilla Thunderbird e-mail client to work with your e-mail account.

To Set Up Your E-mail Account in Mozilla Thunderbird

1. In Mozilla Thunderbird, select Tools > Account Settings.



2. Select "Email account " and click Next.



3. Enter your name and e-mail address.



The image shows a screenshot of a software dialog box titled "Account Wizard". The window has a standard title bar with a close button (an 'X' in a red square) in the top right corner. Below the title bar, the word "Identity" is displayed in a bold font. The main content area contains the following text: "Each account has an identity, which is the information that identifies you to others when they receive your messages." followed by "Enter the name you would like to appear in the 'From' field of your outgoing messages (for example, 'John Smith')." Below this is a label "Your Name:" followed by a text input field containing "John Smith". The next section says "Enter your email address. This is the address others will use to send email to you (for example, 'user@example.net')." followed by a label "Email Address:" and a text input field containing "jsmith@your-domain.com". At the bottom of the dialog, there are three buttons: "< Back", "Next >" (which is highlighted with a yellow border), and "Cancel".

Account Wizard

Identity

Each account has an identity, which is the information that identifies you to others when they receive your messages.

Enter the name you would like to appear in the "From" field of your outgoing messages (for example, "John Smith").

Your Name:

Enter your email address. This is the address others will use to send email to you (for example, "user@example.net").

Email Address:

< Back Next > Cancel

4. Select "POP" as the type of incoming server you are using. Your incoming server is mail.your-domain.com (substitute your-domain.com with your real domain). Click Next.

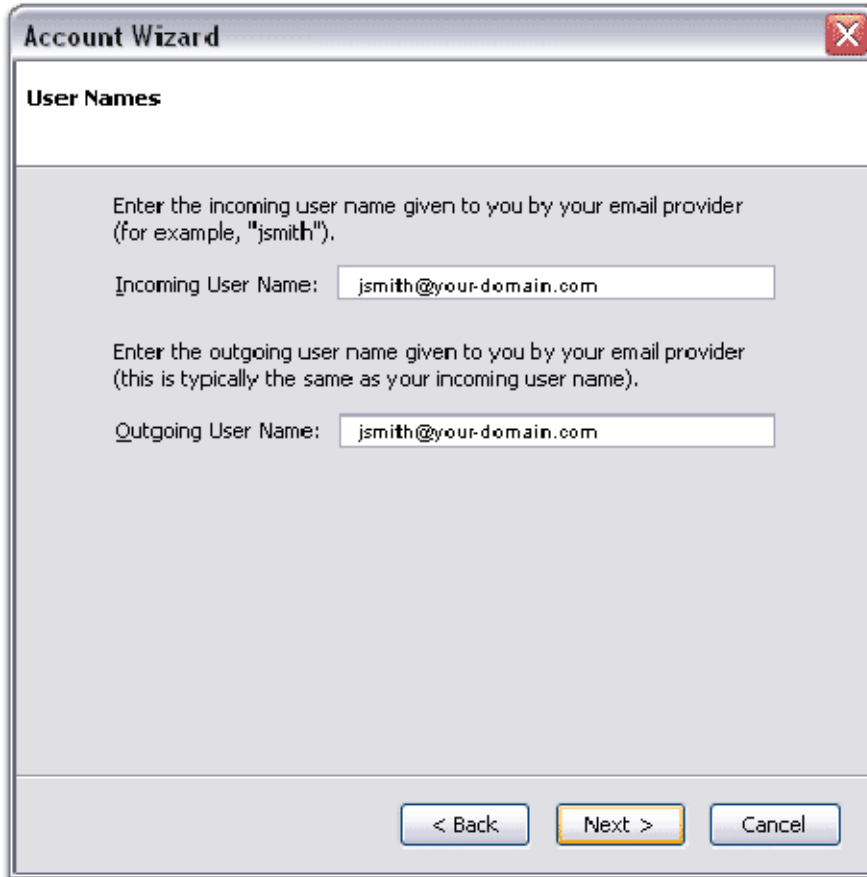


The screenshot shows a dialog box titled "Account Wizard" with a close button in the top right corner. The main heading is "Server Information". Below this, there is a section titled "Select the type of incoming server you are using." with two radio buttons: "POP" (which is selected) and "IMAP".

Below the radio buttons, there is a text input field labeled "Incoming Server:" containing the text "mail.your-domain.com". Above this field is the instruction: "Enter the name of your incoming server (for example, 'mail.example.net')." Below the field is a line of text: "Uncheck this checkbox to store mail for this account in its own directory. That will make this account appear as a top-level account. Otherwise, it will be part of the Local Folders Global Inbox account." Below this text is a checked checkbox labeled "Use Global Inbox (store mail in Local Folders)".

At the bottom of the dialog box, there are three buttons: "< Back", "Next >" (which is highlighted with a yellow border), and "Cancel".

5. Enter your e-mail address for the "Incoming User Name," and "Outgoing User Name." Click Next.



The image shows a screenshot of a Windows-style dialog box titled "Account Wizard" with a close button (X) in the top right corner. The dialog is titled "User Names" and contains the following text and input fields:

Enter the incoming user name given to you by your email provider (for example, "jsmith").

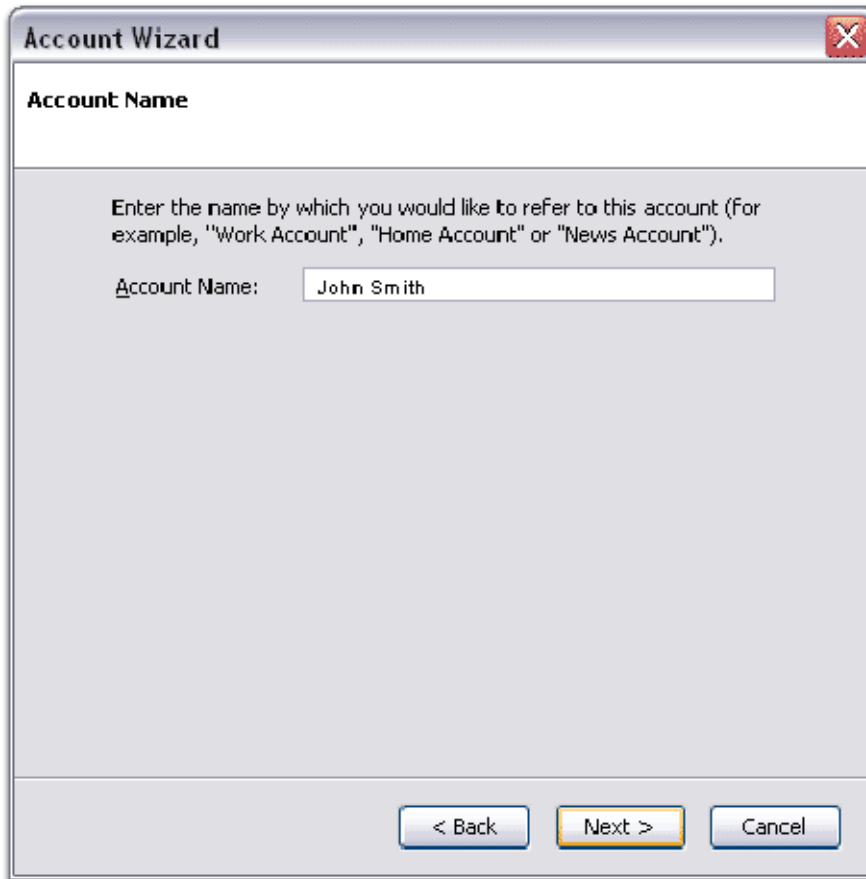
Incoming User Name:

Enter the outgoing user name given to you by your email provider (this is typically the same as your incoming user name).

Outgoing User Name:

At the bottom of the dialog, there are three buttons: "< Back", "Next >" (which is highlighted with a yellow border), and "Cancel".

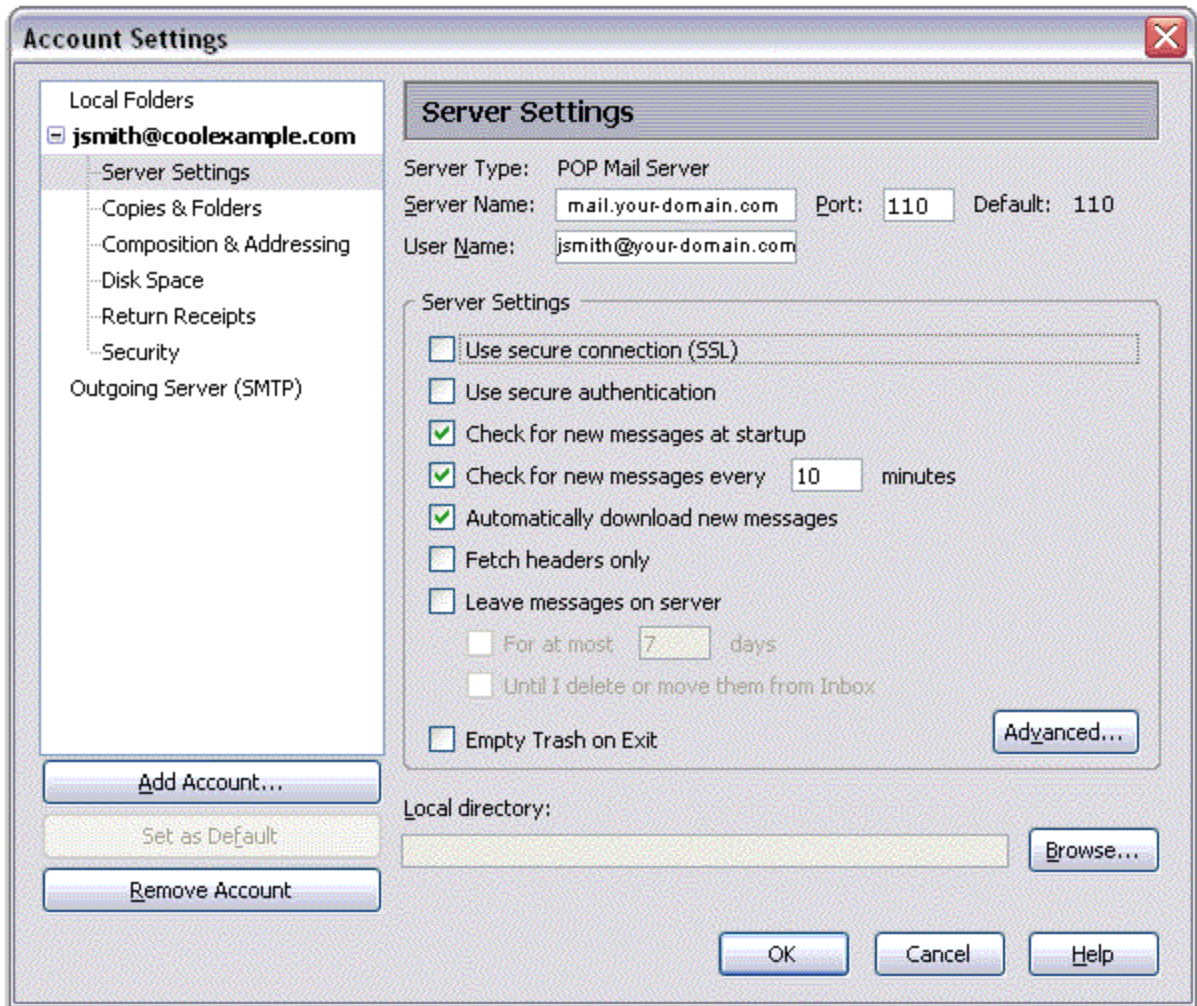
6. Enter a name for your e-mail account and click Next.



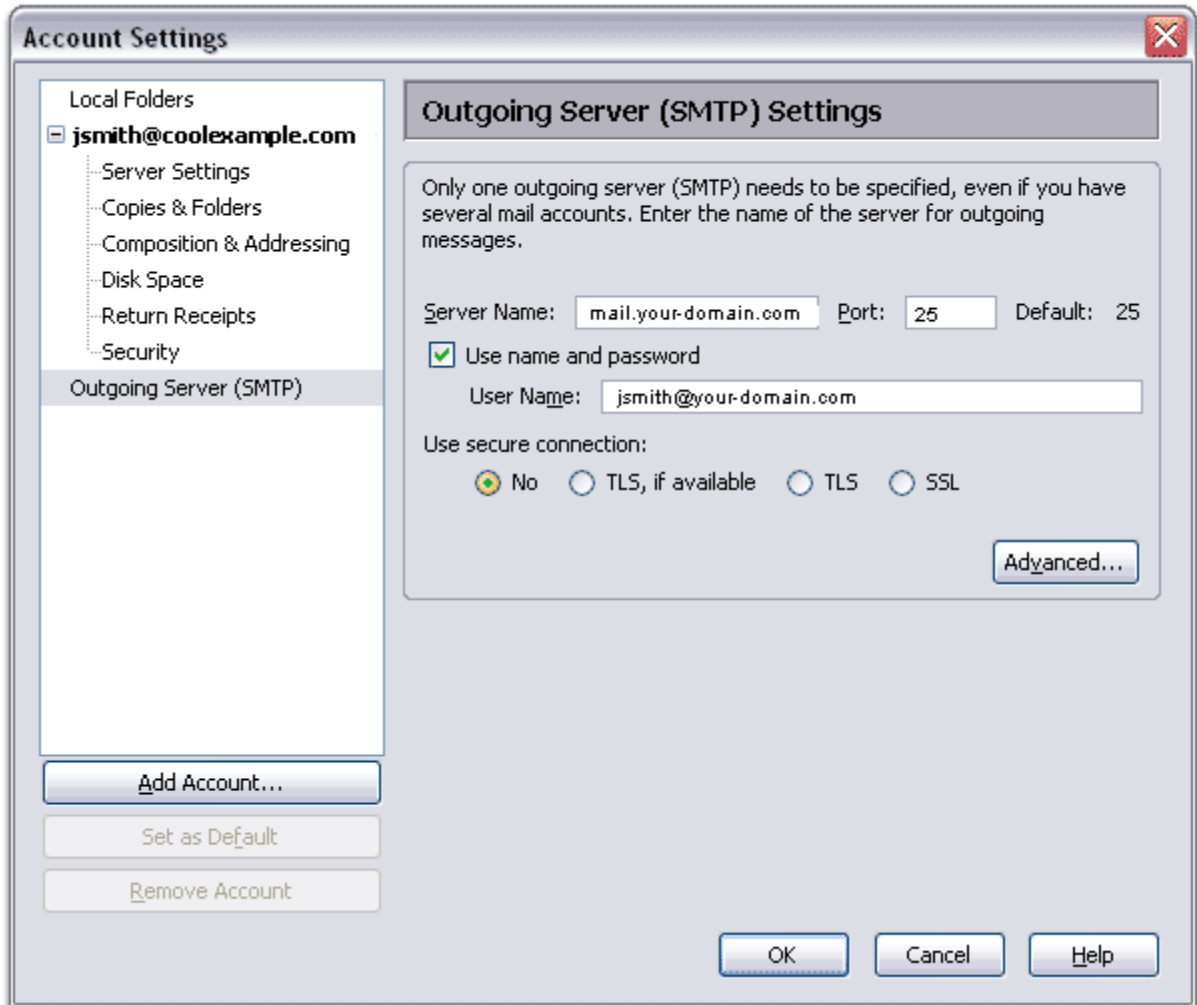
The screenshot shows a dialog box titled "Account Wizard" with a close button (X) in the top right corner. The dialog has a header section labeled "Account Name". Below the header, there is a text instruction: "Enter the name by which you would like to refer to this account (For example, 'Work Account', 'Home Account' or 'News Account')." Below this instruction is a text input field with the label "Account Name:" and the text "John Smith" entered. At the bottom of the dialog, there are three buttons: "< Back", "Next >" (which is highlighted with a yellow border), and "Cancel".

7. Verify your account information and click Finish.

8. In the Account Settings window, select "Outgoing Server" listed below your new account.



9. Enter "mail.your-domain.com" (substitute your-domain.com with your real domain).
1. Select "Use name and password" and enter your e-mail address. Thunderbird will ask you for your password the first time you try to send mail. Click OK.



Congratulations! You can now send and receive email.